



## Legislation Text

File #: 18-200, Version: 1

### MEMORANDUM

**TO:** BOARD OF SUPERVISORS

**FROM:** CRYSTAL MARKYTAN, SOCIAL SERVICES DIRECTOR

**DATE:** March 27, 2018

**SUBJECT:** (a) Approve First Amendment to Lease Agreement Between Ronn and Montie Westhart and the County of Lake for Warehouse and Workshop Space at 15890 Kugleman Street Unit D, Lower Lake, CA extending the term through June 30, 2021 for an Annual Lease Rate of \$9,075 and Authorize the Chair to Sign; (b) Approve First Amendment to Lease Agreement Between Ronn and Montie Westhart and the County of Lake for Warehouse and Workshop Space at 15890 Kugleman Street Unit 1, Lower Lake, CA extending the term through June 30, 2021 for an Annual Lease Rate of \$12,650 and Authorize the Chair to Sign.

#### EXECUTIVE SUMMARY:

- (a) The Department of Social Services has leased office and storage space at 15890 Kugelman St Unit D in Lower Lake since 2012. This location houses our Facility Maintenance staff and department equipment. This first amendment extends the term for an additional three years, terminating June 30, 2021.
- (b) The Department of Social Services has leased office and storage space at 15890 Kugelman St Unit 1 in Lower Lake since 2012. This location houses our Facility Maintenance staff and department equipment. This first amendment extends the term for an additional three years, terminating June 30, 2021.

**FISCAL IMPACT:** \_\_\_ None ☒ Budgeted \_\_\_ Non-Budgeted

Estimated Cost:	<u>\$21,725.00</u>
Amount Budgeted:	<u>\$21,725.00</u>
Additional Requested:	<u>\$0</u>
Annual Cost (if planned for future years):	<u>\$21,725.00</u>

#### FISCAL IMPACT (Narrative):

There is no County cost associated with this lease agreement.

#### STAFFING IMPACT (if applicable):

None

**RECOMMENDED ACTION:**

- (a) Approve First Amendment to Lease Agreement Between Ronn and Montie Westhart and the County of Lake for Warehouse and Workshop Space at 15890 Kugleman Street Unit D, Lower Lake, CA extending the term through June 30, 2021 for an Annual Lease Rate of \$9,075 and Authorize the Chair to Sign
- (b) Approve First Amendment to Lease Agreement Between Ronn and Montie Westhart and the County of Lake for Warehouse and Workshop Space at 15890 Kugleman Street Unit 1, Lower Lake, CA extending the term through June 30, 2021 for an Annual Lease Rate of \$12,650 and Authorize the Chair to Sign.

Thank you for your consideration.

cc: Micki Dolby, Deputy Social Services Director