



## Legislation Text

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File #: 18-404, Version: 1

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### MEMORANDUM

**TO:** BOARD OF SUPERVISORS

**FROM:** Todd Metcalf, Behavioral Health Administrator

**DATE:** May 15, 2018

**SUBJECT:** Approve the Closure of all five Behavioral Health facilities to the Public (excluding crisis staff that will remain on call and available) on Friday, May 25th, 2018 from the hours of 12:00 - 5:00 pm for Staff Training

I would like to respectfully request Board approval to close all five Behavioral Health facilities to the public (excluding crisis staff that will remain on call and available) on Friday May 25th, 2018 from the hours of 12:00 - 5:00 pm.

Behavioral Health staff is housed in five locations around the lake. Due to the number of staff required to serve the public at all locations it will not be possible to offer training for the majority of staff and remain open to the public.

This five-hour training will cover topics including recent updates to multiple policies, procedures and guidelines, crisis and 5150 hold procedures, implications of the Final Rule, and medical chart documentation. The training will also include lunch (subsidized by utilizing E.A.T.S. funds).

I am confident that approval of this five-hour training will allow Behavioral Health staff to be better informed and prepared to serve our community.

Thank you for your consideration in this matter.

**RECOMMENDED ACTION:** Approve the closure of all five Behavioral Health facilities to the public (excluding crisis staff that will remain on call and available) on Friday, May 25th, 2018 from the hours of 12:00 - 5:00 pm for staff training.