



## Legislation Text

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File #: 18-432, Version: 1

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### MEMORANDUM

**TO:** Board of Supervisors

**FROM:** Carol J. Huchingson, County Administrative Officer

**DATE:** June 5, 2018

**SUBJECT:** Approve Salary/Grade Step Report attached to the Memorandum of Understanding between the County and the Lake County Correctional Officers Association

#### EXECUTIVE SUMMARY:

The Memorandum of Understanding (MOU) for the Lake County Correctional Officers Association (LCCOA), and corresponding salary grade table, was approved on September 27, 2016. However, it was recently discovered that on the salary grade table, rates for Steps 3 and 4 for the Correctional Officer II and Deputy Sheriff Trainee classifications differed from the Auditor-Controller's payroll system rates, by one cent, caused by a difference in rounding.

Specifically, Step 3 for each of the two classifications was approved as \$23.16 per hour compared to the payroll system rate of \$23.15. Step 4 was approved at \$24.31 compared to the payroll system rate of \$24.32.

A total of five current and one former employee are affected. Staff opines that the most effective way to resolve the situation is to simply reaffirm the original MOU and salary grade table, thus accepting these rates to be incorporated into the payroll system.

**FISCAL IMPACT:** ☒ None ☒ Budgeted ☐ Non-Budgeted

Estimated Cost:

Amount Budgeted:

Additional Requested:

Annual Cost (if planned for future years):

**FISCAL IMPACT (Narrative):** None

**STAFFING IMPACT (if applicable):** None

**RECOMMENDED ACTION:**

Reaffirm Board approval of the September 27, 2016 LCCOA MOU and attached salary grade tables.