



Legislation Text

File #: 18-643, Version: 1

MEMORANDUM

TO: Lake County Sanitation District, Board of Directors

FROM: Jan Coppinger, Administrator

DATE: August 7, 2018

SUBJECT: (Sitting as Lake County Sanitation District, Board of Directors) Approve agreement with California Exterminators Alliance for herbicide/pesticide application in the amount of \$29,348 through June 30, 2019, and authorize the Chair to sign

EXECUTIVE SUMMARY: Lake County Special Districts has need to contract with an herbicide/pesticide applicator to maintain its many facilities throughout the District in a weed and pest free condition. The District annually solicits bids from qualified, licensed contractors to perform the work. On June 6, 2018 the District advertised for services to be provided in the CSA's we manage, Kelseyville County Water Works District #3 and Lake County Sanitation District. Bids were due on July 11th, four bids were received and California Exterminators Alliance was the low bidder (Bid Tabulation attached). The bid was structured such that the award was based on the total price of services in all three entities, however due to the independent legal nature of the entities three separate contracts are required. The contract amounts for the County on behalf of the CSA's and KCWWD#3 are below the signing authority of the Special Districts Administrator and have been executed at that level. The bid price for the LACOSAN responsibility areas is \$29,348.00 which exceeds the Administrator's signing authority and has been presented here for your consideration.

FISCAL IMPACT: ☐ None ☒ Budgeted ☐ Non-Budgeted

Estimated Cost: \$29,348

Amount Budgeted:

Additional Requested:

Annual Cost (if planned for future years):

FISCAL IMPACT (Narrative): This is a reoccurring annual cost which is let for bid each fiscal year. As a reoccurring cost it has been budgeted for.

STAFFING IMPACT (if applicable): Minimal staff input is required coordinating with the selected contractor.

RECOMMENDED ACTION: Approve agreement with California Exterminators Alliance for herbicide/pesticide application in the amount of \$29,348 through June 30, 2019, and authorize the Chair to sign