



Legislation Text

File #: 18-775, Version: 1

MEMORANDUM

TO: Honorable Board of Supervisors

FROM: Pamela Nichols, Human Resources Director

DATE: September 11, 2018

SUBJECT: Adopt a Resolution Amending Resolution No. 2018-73 Establishing Position Allocations for Fiscal Year 2018-19, Budget Unit No. 1341, Human Resources Retroactive to August 30, 2018

EXECUTIVE SUMMARY:

As your Board is aware, during a time of staffing shortages Diana Rico was appointed from her position as a Human Resources Analyst II to Interim Human Resources Analyst, Senior. As the new Human Resources Director, I would like to examine how staff functions at their current levels. I am requesting that one Human Resources Analyst I/II allocation be removed and one allocation be added for a Human Resources Analyst I/II/Senior, and that Diana Rico be allowed to continue in that position until such time as I am able to make a determination regarding staffing levels within the Human Resources Division.

FISCAL IMPACT: None Budgeted Non-Budgeted
Estimated Cost:
Amount Budgeted:
Additional Requested:
Annual Cost (if planned for future years):

FISCAL IMPACT (Narrative): Salary savings are sufficient for this change.

STAFFING IMPACT (if applicable):

RECOMMENDED ACTION:

Adopt a resolution amending Resolution No. 2018-73 Establishing Position Allocations for Fiscal Year 2018-19, Budget Unit No. 1341, Human Resources, retroactive to August 30, 2018.