



Legislation Text

File #: 18-859, **Version:** 3

MEMORANDUM

TO: BOARD OF DIRECTORS, LAKE COUNTY SANITATION DISTRICT

FROM: Jan Coppinger, Administrator
Daniel Janakes, Deputy Administrator - Fiscal

DATE: October 3, 2018

SUBJECT: (Sitting as the Lake County Sanitation District, Board of Directors) Approve purchase of budgeted 30KW Trailer Mounted Generator Set for LACOSAN Southeast and authorize Special Districts Administrator acting as the Assistant Purchasing Agent to issue and sign purchase order not to exceed \$30,450.00.

EXECUTIVE SUMMARY:

The FY18/19 budget includes an allocation in budget unit 8354 (LACOSAN SE) for the purchase of A 30KW Trailer Mounted Generator Set. We are requesting your Board's approval of the purchase of this budgeted item that is required to ensure no interruption of service during a loss of power, which is more likely to occur with the recent changes to PG&E's fire prevention policies and procedures. Based on the lowest bids received, the anticipated cost is \$30,450.00. We are requesting your Board's approval to authorize Special Districts Administrator acting as the Assistant Purchasing Agent to issue and sign purchase order not to exceed \$30,450.00.

FISCAL IMPACT: ___ None ☒ Budgeted ___ Non-Budgeted
Estimated Cost: \$30,450.00
Amount Budgeted: \$66,000.00
Additional Requested: N/A
Annual Cost (if planned for future years): N/A

FISCAL IMPACT (Narrative): Budgeted Item

STAFFING IMPACT (if applicable): N/A

RECOMMENDED ACTION:

(Sitting as the Lake County Sanitation District, Board of Directors) Approve purchase of budgeted 30KW Trailer Mounted Generator Set for LACOSAN Southeast and authorize Special Districts Administrator acting as the Assistant Purchasing Agent to issue and sign purchase order not to exceed \$30,450.00.