



Legislation Text

File #: 18-863, Version: 1

MEMORANDUM

TO: BOARD OF DIRECTORS, LAKE COUNTY SANITATION DISTRICT

FROM: Jan Coppinger, Administrator
Daniel Janakes, Deputy Administrator - Fiscal

DATE: October 3, 2018

SUBJECT: (Sitting as the Lake County Sanitation District, Board of Directors) Approve purchase of budgeted 125KW 480V 3 Phase Stationary Diesel Generator for Middletown Sewer and authorize Special Districts Administrator acting as the Assistant Purchasing Agent to issue and sign purchase order not to exceed \$40,954.81

EXECUTIVE SUMMARY:

The FY18/19 budget includes an allocation in budget unit 8353 (Middletown Sewer) for the purchase of a 125KW 480V 3 Phase Stationary Diesel Generator. We are requesting your Board's approval of the purchase of this budgeted item that is required to ensure no interruption of service during a loss of power, which is more likely to occur with the recent changes to PG&E's fire prevention policies and procedures. Based on the lowest bids received, the anticipated cost is \$40,954.81. We are requesting your Board's approval to authorize Special Districts Administrator acting as the Assistant Purchasing Agent to issue and sign purchase order not to exceed \$40,954.81.

FISCAL IMPACT: ☐ None ☒ Budgeted ☐ Non-Budgeted
Estimated Cost: \$40,954.81
Amount Budgeted: \$42,000.00
Additional Requested:
Annual Cost (if planned for future years): N/A

FISCAL IMPACT (Narrative): Budgeted Item

STAFFING IMPACT (if applicable): N/A

RECOMMENDED ACTION:

(Sitting as the Lake County Sanitation District, Board of Directors) Approve purchase of budgeted 125KW 480V 3 Phase Stationary Diesel Generator for Middletown Sewer and authorize Special Districts Administrator acting as the Assistant Purchasing Agent to issue and sign purchase order not to exceed \$40,954.81