



Legislation Text

File #: 18-862, Version: 2

MEMORANDUM

TO: BOARD OF DIRECTORS, LAKE COUNTY SANITATION DISTRICT

FROM: Jan Coppinger, Administrator

Daniel Janakes, Deputy Administrator - Fiscal

DATE: October 3, 2018

SUBJECT: (Sitting as the Lake County Sanitation District, Board of Directors) Approve purchase of budgeted 35KW 120/240V 3 Phase Diesel Generator for LACOSAN Northwest and authorize Special Districts Administrator acting as the Assistant Purchasing Agent to issue and sign purchase order not to exceed \$27,160.00.

EXECUTIVE SUMMARY:

The FY18/19 budget includes an allocation in budget unit 8355 (LACOSAN NW) for the purchase of a 35KW 120/240V 3 Phase Diesel Generator. We are requesting your Board's approval of the purchase of this budgeted item that is required to ensure no interruption of service during a loss of power, which is more likely to occur with the recent changes to PG&E's fire prevention policies and procedures. Based on the lowest bids received, the anticipated cost is \$27,160.00. We are requesting your Board's approval to authorize Special Districts Administrator acting as the Assistant Purchasing Agent to issue and sign purchase order not to exceed \$27,160.00.

FISCAL IMPACT: ___ None X Budgeted ___ Non-Budgeted

Estimated Cost: \$27,160.00

Amount Budgeted: \$30,000.00

Additional Requested: N/A

Annual Cost (if planned for future years): N/A

FISCAL IMPACT (Narrative): Budgeted Item

STAFFING IMPACT (if applicable): N/A

RECOMMENDED ACTION:

(Sitting as the Lake County Sanitation District, Board of Directors) Approve purchase of budgeted 35KW 120/240V 3 Phase Diesel Generator for LACOSAN Northwest and authorize Special Districts Administrator acting as the Assistant Purchasing Agent to issue and sign purchase order not to exceed \$27,160.00.