



## Legislation Text

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File #: 18-989, Version: 1

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### MEMORANDUM

**TO:** Board of Supervisors on behalf of CSA 21, North Lakeport

**FROM:** Jan Coppinger, Administrator  
Scott Harter, Deputy Administrator

**DATE:** November 20, 2018

**SUBJECT:** (a) Waive the formal bidding process, pursuant to Lake County Code Section 2-38.4, Cooperative Purchases. (b) Approve purchase of 2019 Ford F-150 Super Cab truck and authorize the Special Districts Administrator acting as the Deputy Purchasing Agent to issue and sign a P.O. not to exceed \$28,000 with Downtown Ford Sales of Sacramento.

**EXECUTIVE SUMMARY:** The Department proposes using State Contract #1-18-23-20B which has utilized a competitive bid process to establish vehicle prices for the purchase of a 2019 Ford F-150. This will replace a 1996 vehicle with over 168,000 miles on it which has exceeded its useful life.

**FISCAL IMPACT:** ☐ None ☒ Budgeted ☐ Non-Budgeted  
Estimated Cost: 26,266.47  
Amount Budgeted: 35,000  
Additional Requested:  
Annual Cost (if planned for future years):

**FISCAL IMPACT (Narrative):** The District coordinated with Central Garage to utilize the State Contract for vehicle purchases. This State Contract is let based on a competitive process Statewide and provides opportunity for local governments to recognize the same savings that are afforded to the State due to the volume purchasing of the State. This purchase was budgeted for in the FY 19 budget with sufficient funding to allow equipping the truck with tool boxes, radios, beacons and other needed gear for staff to fully utilize the vehicle.

**STAFFING IMPACT (if applicable):** n/a

**RECOMMENDED ACTION:** (a) Waive the formal bidding process, pursuant to Lake County Code Section 2-38.4, Cooperative Purchases. (b) Approve purchase of 2019 Ford F-150 Super Cab truck and authorize the Special Districts Administrator acting as the Deputy Purchasing Agent to

issue and sign a P.O. not to exceed \$28,000 with Downtown Ford Sales of Sacramento.