



Legislation Text

File #: 18-1014, Version: 1

MEMORANDUM

TO: BOARD OF SUPERVISORS

FROM: Todd Metcalf, BS
Behavioral Health Administrator

DATE: November 20, 2018

SUBJECT: Approve Request to Close Behavioral Health Services offices on Friday, December 14, 2018 from noon-5:00 pm for Winter All Staff Training Meeting.

EXECUTIVE SUMMARY: I respectfully request the Board's approval to close Behavioral Health offices to the public on Friday December 14, 2018 from noon to 5:00pm. During closing the department will conduct its annual Winter All Staff Training Meeting. Training to include opioid abuse and addiction, cultural competency, team building activities, disaster protocols and discuss Management's plan for the remainder of the fiscal year. Crisis team staff will remain on call during this time to respond to emergent situations if needed.

Your approval of this request will enhance employee morale as well as provide more up-to-date knowledge and information about and training on a very serious epidemic that is impacting our community.

Fiscal Impact (Narrative): There is no fiscal impact at this time.

Staffing Impact (if applicable): N/A

Recommended Action: Approve Request to Close Behavioral Health Services offices on Friday, December 14, 2018 from noon-5:00 pm for Winter All Staff Training Meeting.