



## Legislation Text

File #: 18-1060, Version: 1

### MEMORANDUM

**TO:** Board of Directors, KCWWD#3

**FROM:** Jan Coppinger, Administrator  
Scott Harter, Deputy Administrator

**DATE:** December 11, 2018

**SUBJECT:** (a) Waive the formal bidding process, pursuant to Lake County Code Section 2-38.4, Cooperative Purchases. (b) Approve purchase of 2019 Ford F-150 Super Cab truck and authorize the Special Districts Administrator acting as the Deputy Purchasing Agent to issue and sign a P.O. not to exceed \$28,000 with Downtown Ford Sales of Sacramento.

**EXECUTIVE SUMMARY:** The Department proposes using State Contract #1-18-23-20A which has utilized a competitive bid process to establish vehicle prices for the purchase of a 2019 Ford F-150. This is a replacement for SD-24, a 1994 Ford Ranger with over 150,000 miles on it which has become too costly to maintain. This will be used primarily as an operators truck within the Kelseyville district.

**FISCAL IMPACT:** ☐ None ☒ Budgeted ☐ Non-Budgeted  
Estimated Cost: \$27,644.63  
Amount Budgeted: \$30,000.00  
Additional Requested: n/a  
Annual Cost (if planned for future years): n/a

**FISCAL IMPACT (Narrative):** The District coordinated with Central Garage to utilize the State Contract for vehicle purchases. This State Contract is let based on a competitive process Statewide and provides opportunity for local governments to recognize the same savings that are afforded to the State due to the volume purchasing of the State. This purchase was budgeted for in the FY 19 budget with sufficient funding to allow equipping the truck with tool boxes, radios, beacons and other needed gear for staff to fully utilize the vehicle

**STAFFING IMPACT (if applicable):** n/a

**RECOMMENDED ACTION:** (a) Waive the formal bidding process, pursuant to Lake County

Code Section 2-38.4, Cooperative Purchases. (b) Approve purchase of 2019 Ford F-150 Super Cab truck and authorize the Special Districts Administrator acting as the Deputy Purchasing Agent to issue and sign a P.O. not to exceed \$28,000 with Downtown Ford Sales of Sacramento.