



## Legislation Text

---

File #: 19-44, Version: 2

---

### MEMORANDUM

**TO:** Board of Supervisors

**FROM:** Scott De Leon, Public Works Director

**DATE:** January 29, 2019

**SUBJECT:** Approve Plans and Specifications for the Upper Lake Pedestrian Improvements for Upper Lake High, Middle & Elementary Schools Project; Bid No. 18-11, State Project no.: ATPL-5914(103) and authorize the Public Works Director / Assistant Purchasing Agent to advertise for bids once authorization to proceed with construction phase is received from Caltrans

#### EXECUTIVE SUMMARY:

The Plans and Specifications for the Upper Lake Pedestrian Improvements for Upper Lake High, Middle & Elementary Schools Project are complete and a copy has been filed with the Clerk of the Board.

The construction estimate is approximately \$400,000.

The California Transportation Commission (CTC) provides funds to eligible projects through the Active Transportation Program (ATP). Therefore, this project is 100% funded for construction with State funds.

Staff recommends that the Board of Supervisors approve the Plans and Specifications and authorize the Public Works Director / Assistant Purchasing Agent to advertise for bids once authorization to proceed with construction phase is received from Caltrans.

*Note:* To minimize reproduction costs, the original documents are attached to the Clerk's copy of the original cover memo and only a copy of this memo is furnished to each individual board member

**FISCAL IMPACT:** ☐ None ☒ Budgeted ☐ Non-Budgeted  
Estimated Cost: \$400,000  
Amount Budgeted:  
Additional Requested:  
Annual Cost (if planned for future years):

**FISCAL IMPACT (Narrative):** The California Transportation Commission (CTC) provides funds to eligible projects through the Active Transportation Program (ATP). Therefore, this project is 100% funded for construction with State funds.

**STAFFING IMPACT (if applicable):** None

**RECOMMENDED ACTION:**

Approve Plans and Specifications for the Upper Lake Pedestrian Improvements for Upper Lake High, Middle & Elementary Schools Project; Bid No. 18-11, State Project no.: ATPL-5914(103) and authorize the Public Works Director / Assistant Purchasing Agent to advertise for bids once authorization to proceed with construction phase is received from Caltrans.