



## Legislation Text

File #: 19-137, Version: 1

### MEMORANDUM

**TO:** Board of Supervisors

**FROM:** Carol J. Huchingson, County Administrative Officer

**DATE:** February 26, 2019

**SUBJECT:** Consideration of Agreement Between the County of Lake and Community Development Services for Community Development Block Grant (CDBG) General Administrative Services for \$210,000

#### EXECUTIVE SUMMARY:

On March 7, 2017, your Board approved a contract with Community Development Services (CDS) to prepare a Comprehensive Fire Recovery Funding Implementation Strategy under CDBG Grant 12-CDBG-8395, and to apply for grant funding made available by a special Disaster Recovery Notice of Funding Availability (NOFA) for the Federally Declared September 2015 Butte and Valley Wildfires issued August 30, 2016 by the Community Development Block Grant (CDBG) Program. The County of Lake was allocated the sum of \$7,592,000, based on the number of destroyed single-family homes in our county.

Under this NOFA, the County applied for the following projects:

1. May 23, 2017 - grant application in the amount of \$1,924,263, with \$20,000 for General Administrative Services, for Anderson Springs Septic to Sewer Project, approved by CDBG 9/5/17.
2. August 21, 2018 - grant application in the amount of \$5,597,737, with \$390,540 for General Administrative Services, for Cobb Mountain Water Improvement Services, application approval pending

On November 9, 2018, an RFP was released to select a consultant to assist the County Administrative Office in administering the above referenced grants, and to apply for future grant funding as recommended in the Fire Recovery Plan presented to the Board on August 28, 2018. Proposals were due December 6, 2018, and only one proposal, from Community Development Services, was received. On February 1, 2019, a request was sent to the CDBG team for approval to award a contract to Community Development Services (CDS), and they approved this request the same day.

**FISCAL IMPACT:**  None  Budgeted  Non-Budgeted  
Estimated Cost: \$210,000  
Amount Budgeted: \$70,000 for the first year  
Additional Requested:  
Annual Cost (if planned for future years): \$70,000

**FISCAL IMPACT (Narrative):**

CDBG general administration funds will be used to pay this contract. The County will need to make the payments to CDS and request reimbursement from CDBG

**STAFFING IMPACT (if applicable):**

None

**RECOMMENDED ACTION:**

Staff recommends your Board approve the Agreement Between the County of Lake and Community Development Services (CDS) for Community Development Block Grant (CDBG) General Administrative Services and Authorize the Chair to sign.