



Legislation Text

File #: 19-448, Version: 1

MEMORANDUM

TO: BOARD OF SUPERVISORS

FROM: Todd Metcalf, B. S.

Behavioral Health Services Administrator

DATE: May 7, 2019

SUBJECT: Approve Request for Lateral Step Hiring of Psychiatric Technician I, Step 5 for Patricia Trujillo

EXECUTIVE SUMMARY: Lake County Behavioral Health Services recently converted Patricia Trujillo, a Psychiatric Technician, from Extra Help 900-hour to permanent part-time status. Her pay step level as an Extra Help employee was at salary step 5. I am requesting that the Board approve her at the same step level 5 in her new permanent part-time position. I have the approval of the Human Resources Director to make this request of the Board.

FISCAL IMPACT: None Budgeted Non-Budgeted

FISCAL IMPACT (Narrative): Adequate funds exist in wages and benefits object codes for this request and is accounted for in the existing budget due to untitled positions resulting in staff salary savings.

STAFFING IMPACT (if applicable): None

RECOMMENDED ACTION: Approve Request for Lateral Step Hiring of Psychiatric Technician I, Step 5 for Patricia Trujillo