



## Legislation Text

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File #: 19-704, Version: 1

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### MEMORANDUM

**TO:** Honorable Board of Supervisors

**FROM:** Elizabeth Martinez, Assistant Treasurer-Tax Collector

**DATE:** July 8, 2019

**SUBJECT:** (a) Approve Agreement between the County of Lake and Megabyte Systems Inc., for FY 2019-20 MPTS property tax system maintenance and Online Business Property Filing Licensing/Support, in the amount of \$191,630.69 and authorize the Chair to sign; and (b) Approve Web Services Addendum to the Agreement between the County of Lake and Megabyte Systems Inc. for FY 2019-20 online tax bills and e-payment processing services, in the amount of \$4,497.70, and authorize the Chair to sign.

**EXECUTIVE SUMMARY:** The 2019-20 Megabyte Property Tax System maintenance contract and database support and web services addendums are presented herein for your consideration and approval.

The MPTS Property Tax System Maintenance Agreement includes software maintenance, database administration, user training, and Online Business Property Filing Licensing/Support. The Maintenance Agreement for fiscal year 2019-20 is \$191,630.69. The Web Services addendum provides online tax bills and e-payment processing for an additional \$4,497.70. These expenditures are offset by the Tax Cost fee of \$20 for delinquent 2<sup>nd</sup> installments. Primary users of the system are the Tax Collector, Auditor and the Assessor. Additional users include Special Districts and Information Technology. The County has more than 150 registered users on the system and provides online public access via the Tax Collector's website.

**FISCAL IMPACT:** \_\_\_ None  X  Budgeted \_\_\_ Non-Budgeted

Estimated Cost: \$196,128.39

Amount Budgeted: \$196,129.00

Additional Requested:

Annual Cost (if planned for future years):

**FISCAL IMPACT (Narrative):**

**STAFFING IMPACT (if applicable):**

**RECOMMENDED ACTION:** (a) Approve Agreement between the County of Lake and Megabyte Systems Inc., for FY 2019-20 MPTS property tax system maintenance and Online Business Property Filing Licensing/Support, in the amount of \$191,630.69 and authorize the Chair to sign; and (b) Approve Web Services Addendum to the Agreement between the County of Lake and Megabyte Systems Inc. for FY 2019-20 online tax bills and e-payment processing services, in the amount of \$4,497.70, and authorize the Chair to sign.