



Legislation Text

File #: 19-756, **Version:** 1

MEMORANDUM

TO: Board of Supervisors

FROM: Jan Coppinger, Special Districts Administrator

DATE: August 13, 2019

SUBJECT: Authorize Special Districts Administrator to sign agreement with CivicSpark in the amount of \$51,000 for two Civic Spark Fellows to develop and implement an ARCGIS based asset management program.

EXECUTIVE SUMMARY:

Special Districts applied for and was accepted as a partner organization with CivicSpark. We will receive two CivicSpark Fellows with ARCGIS experience and knowledge for 11 months. We plan to utilize them to develop and implement an ARCGIS based asset management program that will map, identify and assess infrastructure to help manage and plan capital improvement needs.

CivicSpark supports resiliency-focused research, planning, and implementation projects that benefit local public agencies in Ca. CivicSpark provides public agencies and other organizations with 11 months of quality capacity building support via highly motivated emerging leaders.

All CivicSpark Fellows are Americorps Members selected through a highly competitive national application process. Fellows have at minimum a college degree in a relevant field, and typically have workplace and/or community service experience. For the eleven months the two CivicSpark Fellows will be working for Special Districts, CivicSpark will pay their salary, insurance and workers comp. Special Districts will pay \$51,000 for the two Fellows to work full time for 11 months.

FISCAL IMPACT: ☐ None ☒ Budgeted ☐ Non-Budgeted
Estimated Cost: \$51,000
Amount Budgeted: \$51,000
Additional Requested:
Annual Cost (if planned for future years):

FISCAL IMPACT (Narrative):

The \$51,000 has been budgeted for this. Skilled ARCGIS employees are hard to recruit and costly to hire. To receive two fellows for 11 months at a total cost of \$51,000 will save considerable amounts of money. The project itself will help better plan and budget for future improvements and projects which will also have a positive fiscal effect on the district.

STAFFING IMPACT (if applicable):

NA

RECOMMENDED ACTION:

Approve Agreement Between the County of Lake and CivicSpark in the Amount of \$51,000 for Two Civic Spark Fellows to Develop and Implement an ARCGIS Based Asset Management Program and Authorize the Special Districts Administrator to Sign.