



Legislation Text

File #: 19-781, Version: 1

MEMORANDUM

TO: Tina Scott, Chairperson, Board of Supervisors

FROM: Brian L. Martin, Sheriff/Coroner

DATE: August 27, 2019

SUBJECT: Authorize Long Distance Travel for Captain Norman R. Taylor to attend the 278th Session of the FBI National Academy Program in Quantico, Virginia

EXECUTIVE SUMMARY: The Sheriff's Department is requesting authorization for long distance travel for Norman R. Taylor to attend the FBI National Academy Program.

The National Academy is an intense eleven week program held at the FBI training center in Quantico, Virginia. Classes begin October 7, 2019 and end on December 20, 2019. The FBI will cover round trip airfare, meals and lodging during this period.

It is anticipated there will be minimal costs including a \$305.00 session fee.

FISCAL IMPACT: ___ None ___ Budgeted ___ Non-Budgeted

Estimated Cost:

Amount Budgeted:

Additional Requested:

Annual Cost (if planned for future years):

FISCAL IMPACT (Narrative): These expenses should not exceed \$1,000 and will be paid from the Sheriff/Jail budget 2301.

STAFFING IMPACT (if applicable): N/A

RECOMMENDED ACTION: Authorize Long Distance Travel for Captain Norman R. Taylor to attend the 278th Session of the FBI National Academy Program in Quantico, Virginia.