



Legislation Text

File #: 19-887, Version: 1

MEMORANDUM

TO: Lake County Board of Supervisors

FROM: Todd Metcalf, B.S., Lake County Behavioral Health Services

DATE: September 24, 2019

SUBJECT: Approve Request for Advance Step Increase of Mental Health Specialist II, Step 4 for Ms. Elizabeth Marleen-Butler.

EXECUTIVE SUMMARY:

As this candidate possesses a Master's degree in clinical mental health and school counseling and has a wide variety of valuable, relevant and transferable experience in providing specialty therapeutic mental and clinical health services working with both adults and children, I am requesting hiring approval to advance Ms. Marleen-Butler to salary step level 4 at \$26.56 per hour. The County Administrative Officer is in agreement with this request.

In addition to Ms. Marleen-Butler's education and experience above, she is a license-eligible, waived clinician and will earn hours towards her Marriage & Family Therapist license. Ms. Marleen-Butler's specialized knowledge and experience are valuable to us and warrant the request for this difficult-to-fill position at step 4.

FISCAL IMPACT (Narrative): Adequate funds exist in wages and benefits object codes for this request and is accounted for in the existing budget due to unfilled positions resulting in staff salary savings.

STAFFING IMPACT (if applicable): None

RECOMMENDED ACTION: Approve Request for Advance Step Increase of Mental Health Specialist II, Step 4 for Ms. Elizabeth Marleen-Butler.