



## Legislation Text

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File #: 19-902, Version: 1

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### MEMORANDUM

**TO:** Board of Supervisors

**FROM:** Scott De Leon, Public Works Director

**DATE:** September 24, 2019

**SUBJECT:** Adopt Resolution Authorizing the Public Works Director to Sign the Notice of Completion for Work Performed under Agreement dated April 23, 2019, the Upper Lake Pedestrian Improvements for Upper Lake High, Middle & Elementary Schools Project. State project No ATPL-5914(103), Bid No. 18-11

**EXECUTIVE SUMMARY:**

On April 23, 2019, the Board approved an Agreement with Darren Taylor Construction for the Upper Lake Pedestrian Improvements for Upper Lake High, Middle & Elementary Schools Project. The work under this Agreement was satisfactorily completed on August 12, 2019.

Staff has prepared a resolution authorizing the Public Works Director to sign the Notice of Completion.

Staff recommends that the Board of Supervisors approve the Resolution Authorizing the Public Works Director to Sign the Notice of Completion for the Upper Lake Pedestrian Improvements for Upper Lake High, Middle & Elementary Schools Project, Bid No. 18-11, and authorize the Chairman to execute said Resolution.

**FISCAL IMPACT:** ☒ None ☐ Budgeted ☐ Non-Budgeted

Estimated Cost:

Amount Budgeted:

Additional Requested:

Annual Cost (if planned for future years):

**FISCAL IMPACT (Narrative):** None

**STAFFING IMPACT (if applicable):** None

**RECOMMENDED ACTION:**

Adopt Resolution Authorizing the Public Works Director to Sign the Notice of Completion for Work Performed under Agreement dated April 23, 2019, the Upper Lake Pedestrian Improvements for Upper Lake High, Middle & Elementary Schools Project. State project No ATPL-5914(103), Bid No. 18-11.