



Legislation Text

File #: 19-1192, Version: 1

MEMORANDUM

Date: January 14, 2020

To: The Honorable Moke Simon, Chair, Lake County Board of Supervisors

From: Carol J. Huchingson, County Administrative Officer

Subject: Approve Amendment No. 3 to the Contract between County of Lake and Granicus, Inc. for PEAK Agenda Management and Government Transparency Services at no additional cost, and authorize the Chair to sign.

EXECUTIVE SUMMARY:

On October 8, 2013, your Board approved a contract with Granicus, Inc. for agenda management and government transparency services.

On December 19, 2018, Contract Amendment No. 1 was approved to include the purchase of encoding hardware and performance accelerator hardware/software.

On September 17, 2019, Contract Amendment No. 2 was approved to adjust the annual compensation amount to Granicus to include the Granicus Encoding Appliance Software.

Amendment No. 3 is needed for the implementation of the PEAK Agenda Management System 60 Day Pilot Program, with the option to convert to this program at no extra cost at the end of the 60 day period. PEAK is a software solution offered by Granicus to streamline the agenda management process. This program was not available at the time of our original contract with Granicus.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

- | | | | |
|--|---|---|--|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Infrastructure | <input type="checkbox"/> Not applicable |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Disaster Recovery | <input type="checkbox"/> County Workforce | <input type="checkbox"/> Technology Upgrades |
| <input type="checkbox"/> Community Collaboration | <input checked="" type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake | <input type="checkbox"/> Revenue Generation |
| | | | <input type="checkbox"/> Cost Savings |

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?
How long has Agreement been in place?
When was purchase last rebid?
Reason for request to waive bid?

RECOMMENDED ACTION: Approve Amendment No. 3 to the Contract between County of Lake and Granicus, Inc. for PEAK Agenda Management and Government Transparency Services at no additional cost, and authorize the Chair to sign.