



Legislation Text

File #: 20-71, Version: 1

Memorandum

Date: January 28, 2020

To: The Honorable Moke Simon, Chair, Lake County Board of Supervisors

From: Carol J. Huchingson, County Administrative Officer

Subject: Consideration of Amendment Number 1 to Lake County Standard Agreement Number CCC-18-20013, in the amount of \$88,000

Executive Summary: (include fiscal and staffing impact narrative):

This item is being submitted as an “extra” agenda item. The justification for this request to consider an item not on the posted agenda is as follows:

The need to take action came to my attention subsequent to the posting of the current agenda.

There is a need to take immediate action before the next available agenda.

On January 24, 2020, I was advised of the California Complete Count-Census 2020 department's offer of additional funding, in the amount of \$13,000 to be made available to Lake County for local collaborative outreach efforts. In order to receive the additional funding, the state required your Board approve the attached amendment to agreement, also by January 24, 2020. However, at staff's request, the state has agreed to accept our approved amendment immediately following your January 28, 2020 meeting.

Background:

On March 13, 2019, your Board approved the Standard Agreement making Lake County eligible to receive \$75,000 to assist with outreach efforts to help ensure that every resident of Lake County is counted. Since that time, County staff has been working collaboratively in this effort, with many community partners.

With the additional funding, the County will become eligible for a total of \$88,000 in state funding. Priorities for the additional funding include:

1. Printing of census collateral materials in languages that support the hardest to count demographics and local outreach strategies approved in your Implementation Plan.
2. Providing in-language support at Questionnaire Assistance Centers and other outreach activities focused on motivating hardest to count communities to complete the census questionnaire.

3. Executing census outreach activities in tracks where there are currently no activities planned.
4. Bolstering existing efforts in hardest to count census tracks to amplify the campaign's call to action of completing the census questionnaire online

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

- | | | | |
|---|--|---|---|
| <input checked="" type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Infrastructure | <input type="checkbox"/> Not applicable |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Disaster Recovery | <input type="checkbox"/> County Workforce | <input type="checkbox"/> <i>Technology Upgrades</i> |
| <input checked="" type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake | <input checked="" type="checkbox"/> <i>Revenue Generation</i> |
| | | | <input type="checkbox"/> <i>Cost Savings</i> |

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?

How long has Agreement been in place?

When was purchase last rebid?

Reason for request to waive bid?

Recommended Action: Approve Amendment Number 1 to Lake County Standard Agreement Number CCC-18-20013, in the amount of \$88,000