



Legislation Text

File #: 20-156, Version: 1

Memorandum

Date: March 10, 2020

To: The Honorable Moke Simon, Chair, Lake County Board of Supervisors

From: Crystal Markytan, Social Services Director

Subject: Approve two late travel claims and authorize the Auditor to process payment of \$10.00 and \$27.00 for Social Worker, Celeste Feldman.

Executive Summary: (include fiscal and staffing impact narrative):

On 10-21-2019, Ms. Feldman drove to Yuba City to complete two CWS home visits. She left at 10:30 AM and returned at 6:30PM, allowing her the ability to claim a lunch stipend of \$10.00.

On 10-23-19, Ms. Feldman drove to Napa, CA to supervise a visit between parents and child. She left at 9:00AM and returned at 8:00PM, allowing her the ability to claim a lunch and dinner stipend for \$27.00

The County policy states that a claim is forfeited if submitted after 60 days. Although the claim did not reach the auditor's office prior to the 60 days, it was submitted to the Deputy Director prior to the 60 day deadline. I am requesting that you consider allowing the auditor's office to submit payment to Ms. Feldman for both claims.

If not budgeted, fill in the blanks below only:

Estimated Cost: \$ 37.00 Amount Budgeted: _____ Additional Requested: 0 Future Annual Cost: 0

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

- | | | | |
|--|--|---|--|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Infrastructure | <input type="checkbox"/> Not applicable |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Disaster Recovery | <input type="checkbox"/> County Workforce | <input type="checkbox"/> Technology Upgrades |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake | <input type="checkbox"/> Revenue Generation |
| | | | <input type="checkbox"/> Cost Savings |

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?
How long has Agreement been in place?
When was purchase last rebid?
Reason for request to waive bid?

Recommended Action: Approve two late travel claims and authorize the Auditor to process payment of \$10.00 and \$27.00 for Social Worker, Celeste Feldman.

