



## Legislation Text

File #: 20-203, Version: 1

### Memorandum

**Date:** March 24, 2020

**To:** The Honorable Moke Simon, Chair, Lake County Board of Supervisors

**From:** Crystal Markytan, Social Services Director

**Subject:** Approve Second Amendment to Lease Agreement between County of Lake and Gary Weiser and Shelly Weiser for \$15,000 per fiscal year, from July 1, 2020 to June 30, 2025 for office space rental at 4477 Moss Avenue, Unit C, Clearlake CA.

**Executive Summary:** (include fiscal and staffing impact narrative):

Lake County Department of Social Services (LCDSS) is amending the Lease Agreement with Gary Weiser and Shelly Weiser for the office space located at 4477 Moss Avenue, Unit C, in Clearlake to extend the Lease term for five (5) years. LCDSS has rented this space since 2008 and it currently houses the Welfare Fraud Investigation operation under contract with Lake County Probation. This Amendment increases the monthly rent by \$122.88 and the monthly utility payment by \$2.50 for a total cost of \$1,250 per month.

**If not budgeted, fill in the blanks below only:**

Estimated Cost: \_\_\_\_\_ Amount Budgeted: \_\_\_\_\_ Additional Requested: \_\_\_\_\_ Future Annual Cost: \_\_\_\_\_

**Consistency with Vision 2028 and/or Fiscal Crisis Management Plan** (check all that apply):

- |  |  |  |  |
|--|--|--|--|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety               | <input checked="" type="checkbox"/> Infrastructure   | <input type="checkbox"/> Not applicable      |
| <input type="checkbox"/> Economic Development    | <input type="checkbox"/> Disaster Recovery           | <input checked="" type="checkbox"/> County Workforce | <input type="checkbox"/> Technology Upgrades |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake                  | <input type="checkbox"/> Revenue Generation  |
|  |  |  | <input type="checkbox"/> Cost Savings        |

**If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:**

Which exemption is being requested?

How long has Agreement been in place?

When was purchase last rebid?

Reason for request to waive bid?

**Recommended Action:** Approve Second Amendment to Lease Agreement between County of Lake and Gary Weiser and Shelly Weiser for \$15,000 per fiscal year, from July 1, 2020 to June 30, 2025; and authorize the Chair to sign.

Thank you for your consideration.