



# COUNTY OF LAKE

255 North Forbes Street  
Lakeport, CA 95453

## Legislation Text

File #: 20-230, Version: 1

### Memorandum

**Date:** March 17, 2020

**To:** The Honorable Moke Simon, Chair, Lake County Board of Supervisors

**From:** Carol J. Huchingson, County Administrative Officer

**Subject:** Consideration of structure of the Department of Public Works (DPW) and the Community Development Department (CDD)

**Executive Summary:** (include fiscal and staffing impact narrative):

On February 11, 2020, your Board appointed DPW Director Scott DeLeon as Interim Director of CDD. In the next month, all departments must prepare their proposed budgets for Fiscal Year 2020/2021 and with this in mind, staff is in need of Board direction concerning the structure of these two departments.

**If not budgeted, fill in the blanks below only:**

Estimated Cost: \_\_\_\_\_ Amount Budgeted: \_\_\_\_\_ Additional Requested: \_\_\_\_\_ Future Annual Cost: \_\_\_\_\_

**Consistency with Vision 2028 and/or Fiscal Crisis Management Plan** (check all that apply):

- |                                                          |                                                                 |                                                    |                                              |
|----------------------------------------------------------|-----------------------------------------------------------------|----------------------------------------------------|----------------------------------------------|
| <input type="checkbox"/> Well-being of Residents         | <input type="checkbox"/> Public Safety                          | <input checked="" type="checkbox"/> Infrastructure | <input type="checkbox"/> Not applicable      |
| <input checked="" type="checkbox"/> Economic Development | <input type="checkbox"/> Disaster Recovery                      | <input type="checkbox"/> County Workforce          | <input type="checkbox"/> Technology Upgrades |
| <input type="checkbox"/> Community Collaboration         | <input checked="" type="checkbox"/> Business Process Efficiency | <input checked="" type="checkbox"/> Clear Lake     | <input type="checkbox"/> Revenue Generation  |
|                                                          |                                                                 |                                                    | <input type="checkbox"/> Cost Savings        |

**If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:**

Which exemption is being requested?  
How long has Agreement been in place?  
When was purchase last rebid?  
Reason for request to waive bid?

**Recommended Action:** Direction to staff.