



Legislation Text

File #: 20-299, Version: 1

Memorandum

Date: March 31, 2020

To: The Honorable Moke Simon, Chair, Lake County Board of Supervisors

From: Diana Rico, HR Analyst

Subject: Approve Extended Leave of Absence for Deputy Probation Officer III Claudia Acosta from 3/9/2020 - 5/10/2020

Executive Summary: (include fiscal and staffing impact narrative):

Claudia Acosta has requested a leave of absence that extends beyond FMLA, Department Leave and County Administrative Officer approved leave. At this time Probation is requesting the Board of Supervisors approve additional leave from 3/9/2020 - 5/10/2020. Probation requests that the Board authorize the Board of Supervisors Chair to sign the request.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

- | | | | |
|--|--|---|--|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Infrastructure | <input checked="" type="checkbox"/> Not applicable |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Disaster Recovery | <input type="checkbox"/> County Workforce | <input type="checkbox"/> Technology Upgrades |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake | <input type="checkbox"/> Revenue Generation |
| | | | <input type="checkbox"/> Cost Savings |

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?
How long has Agreement been in place?
When was purchase last rebid?
Reason for request to waive bid?

Recommended Action: Approve Extended Leave of Absence for Deputy Probation Officer III Claudia Acosta from 3/9/2020 - 5/10/2020