



## Legislation Text

File #: 20-309, Version: 1

### Memorandum

**Date:** April 7, 2020

**To:** The Honorable Moke Simon, Chair, Lake County Board of Supervisors

**From:** Brian Martin, Lake County Sheriff-Coroner, Director of Emergency Services  
Carol Huchingson, County Administrative Officer

**Subject:** Consideration of Acceptance of a Donation of a Refrigerated Trailer for Disaster Response by Hub Group, Incorporated, of Oak Park, IL

**Executive Summary:** (include fiscal and staffing impact narrative):

With jurisdictions around the country preparing for a potential surge in confirmed COVID-19 cases, some private companies are making equipment and supplies available to be repurposed for local disaster response.

The Lake County Sheriff's Office was recently informed of an opportunity to acquire a refrigerated trailer from Hub Group, Incorporated, of Oak Park, Illinois. A limited number of trailers were made available, and Hub Group's Senior Vice President, Ivan S. Zenovic, notified the Office of Emergency Services Lake County be receiving one.

We greatly appreciate the Hub Group's extraordinary generosity, and your Board's acceptance of this donation, valued at \$17,200, will enhance the Lake County Sheriff-Coroner's capacity to respond in the event of a surge in COVID-19 activity in the coming weeks.

### Background

California Government Code sections 25355 and 25356 empower your Board to accept or reject any donation of cash, services and/or supplies made to or in favor of the County. Your Board may also grant this authority to any elected or appointed County Department Head or the County Administrative Officer.

Section 10, subsection 40 of the Lake County Policies and Procedures Manual, as amended December 19, 2017, describes your Board's general policy and exceptions, and authorizes the County Administrative Officer to determine, case-by-base, whether donations of services or supplies during a declared Local Emergency require your Board's approval. Given the extraordinary nature of this donation, your approval is requested.

**If not budgeted, fill in the blanks below only:**

Estimated Cost: \_\_\_\_\_ Amount Budgeted: \_\_\_\_\_ Additional Requested: \_\_\_\_\_ Future Annual Cost: \_\_\_\_\_

**Consistency with Vision 2028 and/or Fiscal Crisis Management Plan** (check all that apply):

☐ Not applicable

- |   |   |  |   |
|---|---|--|---|
| <input checked="" type="checkbox"/> Well-being of Residents | <input checked="" type="checkbox"/> Public Safety     | <input checked="" type="checkbox"/> Infrastructure | <input type="checkbox"/> <i>Technology Upgrades</i> |
| <input type="checkbox"/> Economic Development               | <input checked="" type="checkbox"/> Disaster Recovery | <input type="checkbox"/> County Workforce          | <input type="checkbox"/> <i>Revenue Generation</i>  |
| <input type="checkbox"/> Community Collaboration            | <input type="checkbox"/> Business Process Efficiency  | <input type="checkbox"/> Clear Lake                | <input type="checkbox"/> <i>Cost Savings</i>        |

**If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:**

Which exemption is being requested?

How long has Agreement been in place?

When was purchase last rebid?

Reason for request to waive bid?

**Recommended Action:** Accept the Donation of a refrigerated trailer for disaster response by Hub Group, Incorporated, of Oak Park, IL.