



Legislation Text

File #: 20-366, Version: 1

Memorandum

Date: April 28, 2020

To: The Honorable Moke Simon, Chair, Lake County Board of Supervisors

From: Crystal Markytan, Social Services Director

Subject: Approve Waiver of the 900 Hour Limit for Certain Janitorial Positions within the Department of Social Services

Executive Summary: (include fiscal and staffing impact narrative):

The Department of Social Services requests authorization to waive the 900 hour limit for seven extra help janitors.

Christopher Aguilar, Wendie Christopher, Jennifer Clifton, Darrell Grady, Brandy Henderson, Beau Stephens, and Marc Whitney work for the Department of Social Services. They do janitorial work for our 11 buildings. Their wages are paid out of Budget Unit 5011, Social Services Administration. We have sufficient salary savings to cover this increase in cost. Their hours will not exceed 999.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

- | | | | |
|--|--|--|--|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Infrastructure | <input type="checkbox"/> Not applicable |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Disaster Recovery | <input checked="" type="checkbox"/> County Workforce | <input type="checkbox"/> Technology Upgrades |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake | <input type="checkbox"/> Revenue Generation |
| | | | <input type="checkbox"/> Cost Savings |

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?
How long has Agreement been in place?
When was purchase last rebid?
Reason for request to waive bid?

Recommended Action:

Approve the Waiver of the 900 Hour Limit for Certain Janitorial Positions within the Department of Social Services