



## Legislation Text

File #: 20-370, Version: 1

### Memorandum

**Date:** April 28, 2020

**To:** The Honorable Moke Simon, Chair, Lake County Board of Supervisors

**From:** Scott De Leon, Public Works Director

**Subject:** (a) Waive the normal sealed bid process under Ordinance #2406, Section 38.4 for the purchase of a Central Garage Pool Vehicle, and (b) Authorize the Public Works Director/Assistant Purchasing Agent to issue a purchase order through the Statewide Bid Contract to Downtown Ford in the amount of \$34,872.69.

**Executive Summary:** (include fiscal and staffing impact narrative):

Annually, the State of California's Procurement Division, complying with legal competitive bidding requirements, solicits vehicle bids throughout the State of California. A State Contract is issued to the low bidders and the results are published and distributed to local agencies. Local agencies are given the opportunity to purchase these vehicles through the state at the same cost as the state.

In an effort to purchase vehicles locally, vehicle make and models are identified in the State Contract and this detailed information is delivered to our local dealership to solicit their proposals on suggested or equivalent vehicles.

The local vendor provided a proposal on an equivalent vehicle to the State bid vehicle, however their price was not within the County Local Vendor Preference limits, as defined in the Purchasing Ordinance. A summary of bids received is attached.

We recommend that the Board of Supervisors (a) waive the formal bidding process, per Ordinance #2406, Purchasing Code No. 38.4, making a determination that this purchase complies with the provisions of "Cooperative Purchases" and that competitive bidding would produce no economic benefit to the County; and, (b) authorize the Public Works Director/Assistant Purchasing Agent to issue a purchase order through the Statewide Bid Contract to Downtown Ford in the amount of \$34,872.69.

**If not budgeted, fill in the blanks below only:**

Estimated Cost: \_\_\_\_\_ Amount Budgeted: \_\_\_\_\_ Additional Requested: \_\_\_\_\_ Future Annual Cost: \_\_\_\_\_

**Consistency with Vision 2028 and/or Fiscal Crisis Management Plan** (check all that apply):

- |  |  |  |  |
|--|--|--|--|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety               | <input checked="" type="checkbox"/> Infrastructure | <input type="checkbox"/> Not applicable      |
| <input type="checkbox"/> Economic Development    | <input type="checkbox"/> Disaster Recovery           | <input type="checkbox"/> County Workforce          | <input type="checkbox"/> Technology Upgrades |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake                | <input type="checkbox"/> Revenue Generation  |
|  |  |  | <input type="checkbox"/> Cost Savings        |

**If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:**

Which exemption is being requested? Ordinance #2406, Purchasing Code No. 38.4

How long has Agreement been in place?

When was purchase last rebid?

Reason for request to waive bid? Competitive bidding would produce no economic benefit to the County

**Recommended Action:** We recommend that the Board of Supervisors (a) waive the formal bidding process, per Ordinance #2406, Purchasing Code No. 38.4, making a determination that this purchase complies with the provisions of "*Cooperative Purchases*" and that competitive bidding would produce no economic benefit to the County; and, (b) authorize the Public Works Director/Assistant Purchasing Agent to issue a purchase order through the Statewide Bid Contract to Downtown Ford in the amount of \$34,872.69.