



Legislation Text

File #: 20-409, Version: 1

Memorandum

Date: May 12, 2020

To: The Honorable Moke Simon, Chair, Lake County Board of Supervisors

From: Crystal Markytan, Social Services Director

Subject: Approve Standard Agreement #19-5006 between County of Lake and the California Department of Social Services for Quality Assurance Services in the amount of \$108,695 for the term of July 1, 2019 to June 30, 2024, and authorize the Chair to sign.

Executive Summary:

Both Federal and State law requires that five Child Welfare Services (CWS) cases per quarter are read for Quality Improvement (QI). The California Department of Social Services (CDSS) assigns a list of cases which are to be reviewed. Once the first level Quality Insurance (QI) is completed and submitted by LCDSS staff, an Analyst from the State must read all five cases and the accompanying narratives, in order to perform their Quality Assurance (QA). QA and QI form a feedback loop which can help identify strengths and weakness in practice. Any trends or discrepancies are addressed to further support the safety, health, and well-being of children and families in Lake County. Previously, LCDSS had two staff members who were certified to complete Federal case reviews, and CWS was capable of completing in-house QI and QA. Frequent changes in staffing in the last several years has only allowed CWS to maintain one certified staff member. QI and QA cannot be performed by the same person and both types of reviews are important for continuous quality improvement. The QA services provided by CDSS will be paid out of a percentage of the QA Full Time Equivalent allocation from CDSS.

If not budgeted, fill in the blanks below only:

Estimated Cost: \$108,695 Amount Budgeted: \$108,695 Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

- | | | | |
|-------------------------------------------------------------|-----------------------------------------------------------------|-------------------------------------------|----------------------------------------------|
| <input checked="" type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Infrastructure | <input type="checkbox"/> Not applicable |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Disaster Recovery | <input type="checkbox"/> County Workforce | <input type="checkbox"/> Technology Upgrades |
| <input type="checkbox"/> Community Collaboration | <input checked="" type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake | <input type="checkbox"/> Revenue Generation |
| | | | <input type="checkbox"/> Cost Savings |

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?
How long has Agreement been in place?

When was purchase last rebid?
Reason for request to waive bid?

Recommended Action:

Approve Standard Agreement #19-5006 between County of Lake and the California Department of Social Services for Quality Assurance Services in the amount of \$108,695 for the term of July 1, 2019 to June 30, 2024, and authorize the Chair to sign.