



## Legislation Text

File #: 20-412, Version: 1

### Memorandum

**Date:** May 5, 2020

**To:** The Honorable Moke Simon, Chair, Lake County Board of Supervisors

**From:** Carol J. Huchingson, County Administrative Officer

**Subject:** Approve Leave of Absence from 4/13/2020 to 6/12/2020 for Department of Social Services employee David Perata and authorize the Chair to sign.

**Executive Summary:** (include fiscal and staffing impact narrative):

David Perata is requesting CAO Leave from 4/13/2020 through 4/15/2020 and BOS leave from 4/16/2020 to 6/12/2020. The Department of Social Services is recommending approval for CAO/BOS Leave. The Department of Social Services requests that the CAO and Board authorize the Board of Supervisors Chair to sign the request.

**If not budgeted, fill in the blanks below only:**

Estimated Cost: \_\_\_\_\_ Amount Budgeted: \_\_\_\_\_ Additional Requested: \_\_\_\_\_ Future Annual Cost: \_\_\_\_\_

**Consistency with Vision 2028 and/or Fiscal Crisis Management Plan** (check all that apply):

- |  |  |   |  |
|--|--|---|--|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety               | <input type="checkbox"/> Infrastructure   | <input checked="" type="checkbox"/> Not applicable |
| <input type="checkbox"/> Economic Development    | <input type="checkbox"/> Disaster Recovery           | <input type="checkbox"/> County Workforce | <input type="checkbox"/> Technology Upgrades       |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake       | <input type="checkbox"/> Revenue Generation        |
|  |  |   | <input type="checkbox"/> Cost Savings              |

**If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:**

Which exemption is being requested?  
How long has Agreement been in place?  
When was purchase last rebid?  
Reason for request to waive bid?

**Recommended Action:** Approve Leave of Absence from 4/13/2020 to 6/12/2020 for Department of Social Services employee David Perata and authorize the Chair to sign.