



## Legislation Text

File #: 20-532, Version: 1

### Memorandum

**Date:** June 9, 2020

**To:** The Honorable, Chair, Lake County Board of Supervisors

**From:** Scott De Leon, Interim Community Development Department Director

**Subject:** Adopt Resolution Amending Resolution 2020-42 to Replace EMC Planning Group, Inc. with County Administrative Officer Carol J. Huchingson in Section 1 and Section 2 of Resolution 2020-42.

**Executive Summary:** (include fiscal and staffing impact narrative):

On April 7, 2020, Lake County Board of Supervisors awarded a contract to the EMC Planning Group, Inc. to complete the tasks of submitting for the LEAP Grant and all other associated tasks related to updating Lake County's Housing Element as required by the State of California in preparation for a Housing Element Update certification.

Lake County Board of Supervisors approved Resolution 2020-42 on April 21, 2020 authorizing the EMC Planning Group, Inc. to submit a grant application for the Local Government Planning Support Grant Program Funds for \$150,000.

After an initial review, the State of California Housing and Community Development requested that Lake County amend the Resolution 2020-42 to replace EMC Planning Group, Inc. in Section 1 and Section 2 of Resolution 2020-42 with the County Administrative Officer's name and title.

The amendment of Resolution 2020-42 is intended to respond to the request by the State of California Housing and Community Development to further establish our eligibility for the LEAP Grant.

Adoption of this amendment will not result in additional staff time or budgetary expenditures.

**If not budgeted, fill in the blanks below only:**

Estimated Cost: \_\_\_\_\_ Amount Budgeted: \_\_\_\_\_ Additional Requested: \_\_\_\_\_ Future Annual Cost: \_\_\_\_\_

**Consistency with Vision 2028 and/or Fiscal Crisis Management Plan** (check all that apply):

- |   |  |   |  |
|---|--|---|--|
| <input checked="" type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety               | <input type="checkbox"/> Infrastructure   | <input type="checkbox"/> Not applicable      |
| <input checked="" type="checkbox"/> Economic Development    | <input type="checkbox"/> Disaster Recovery           | <input type="checkbox"/> County Workforce | <input type="checkbox"/> Technology Upgrades |
| <input checked="" type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake       | <input type="checkbox"/> Revenue Generation  |
|   |  |   | <input type="checkbox"/> Cost Savings        |

**If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:**

Which exemption is being requested?

How long has Agreement been in place?  
When was purchase last rebid?  
Reason for request to waive bid?

**Recommended Action:**

Staff recommends adopting amendment to Lake County Resolution 2020-42 to replace EMC Planning Group, Inc. with County Administrative Officer Carol J. Huchingson in Section 1 and Section 2 of Resolution 2020-42.