



COUNTY OF LAKE

255 North Forbes Street
Lakeport, CA 95453

Legislation Text

File #: 20-544, Version: 1

Memorandum

Date: June 16, 2020

To: The Honorable Moke Simon, Chair, Lake County Board of Supervisors

From: Gail Woodworth, Child Support Services Director

Subject: (a) Waive the formal bidding process, pursuant to Lake County Code Section 38.2, as it is not in the public interest due to the state of emergency; and (b) Approve First Amendment to the Agreement Between the County of Lake and CrackerJack Cleaning, LLC for the cleaning of the Child Support office at 3980 Gard Street, Kelseyville, for Fiscal Year 20-21 for a maximum increase of \$26,400 and authorize the Board Chair to sign the Agreement.

Executive Summary: (include fiscal and staffing impact narrative):

Attached for your approval is the First Amendment Between the County of Lake and CrackerJack Cleaning, LLC, for Janitorial Services at 3980 Gard Street, Kelseyville for Fiscal Year 20-21 for added contract cost of \$26,400. Child Support Services is requesting to waive the formal bidding process pursuant to Lake County Code Section 38.2 due to the state of emergency. Additionally; when we went out to bid in October 2019 this is the only service that provided a response out of the 8 that were sent out, and we did not want to have anyone in the buildings that absolutely did not have to be in them, to better protect our staff.

If not budgeted, fill in the blanks below only:

Estimated Cost: \$26,400 Amount Budgeted: \$26,400 Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

- | | | | |
|--|--|--|--|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Infrastructure | <input type="checkbox"/> Not applicable |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Disaster Recovery | <input checked="" type="checkbox"/> County Workforce | <input type="checkbox"/> Technology Upgrades |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake | <input type="checkbox"/> Revenue Generation |
| | | | <input type="checkbox"/> Cost Savings |

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested? 38.2
How long has Agreement been in place? First Amendment
When was purchase last rebid? N/A
Reason for request to waive bid? State of Emergency

Recommended Action:

(a) Waive the formal bidding process, pursuant to Lake County Code Section 38.2, as it is not in the public interest due to the state of emergency; and (b) Approve First Amendment to the Agreement Between the County of Lake and CrackerJack Cleaning, LLC for the cleaning of

the Child Support office at 3980 Gard Street, Kelseyville, for Fiscal Year 20-21 for a maximum increase of \$26,400 and authorize the Board Chair to sign the Agreement.