



## Legislation Text

File #: 20-576, Version: 1

### Memorandum

**Date:** June 16, 2020

**To:** The Honorable Moke Simon, Chair, Lake County Board of Supervisors

**From:** Carol J. Huchingson, County Administrative Officer

**Subject:** Approval to Waive the 900 Hour Extra Help Limit for Samuel Euston, Senior Videographer, for Fiscal Year 2019-20

**Executive Summary:** (include fiscal and staffing impact narrative):

As of June 9, 2020, Senior Videographer Samuel Euston had worked 802.75 hours this Fiscal Year. There are three weeks' time between June 9 and Fiscal Year-end, and the public communication Sam helps enable is crucial to our COVID-19 response. In the interest of ensuring that your priority to properly inform the public is upheld, I recommend your Board waive the 900 hour Extra Help limit for Samuel Euston for Fiscal Year 2019-20.

**If not budgeted, fill in the blanks below only:**

Estimated Cost: \_\_\_\_\_ Amount Budgeted: \_\_\_\_\_ Additional Requested: \_\_\_\_\_ Future Annual Cost: \_\_\_\_\_

**Consistency with Vision 2028 and/or Fiscal Crisis Management Plan** (check all that apply):

- |   |   |   |  |
|---|---|---|--|
| <input checked="" type="checkbox"/> Well-being of Residents | <input checked="" type="checkbox"/> Public Safety     | <input type="checkbox"/> Infrastructure   | <input checked="" type="checkbox"/> <i>Technology Upgrades</i> |
| <input type="checkbox"/> Economic Development               | <input checked="" type="checkbox"/> Disaster Recovery | <input type="checkbox"/> County Workforce | <input type="checkbox"/> <i>Revenue Generation</i>             |
| <input checked="" type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency  | <input type="checkbox"/> Clear Lake       | <input type="checkbox"/> <i>Cost Savings</i>                   |

☐ Not applicable

**If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:**

Which exemption is being requested?  
How long has Agreement been in place?  
When was purchase last rebid?  
Reason for request to waive bid?

**Recommended Action:** Waive the 900 hour Extra Help limit for Samuel Euston, Senior Videographer, for Fiscal Year 2019-20.