



Legislation Text

File #: 20-599, Version: 1

Memorandum

Date: July 7, 2020

To: The Honorable Moke Simon, Chair, Lake County Board of Supervisors

From: Crystal Markytan, Social Services Director

Subject: Approve 3 year Lease Agreement between County of Lake and Penna Realty Property Management for the property located at 16170 Main Street in Lower Lake, Units C, D, and G, in the amount of \$83,355 per fiscal year, from July 1, 2020 to June 30, 2023, and authorize the Chair to sign.

Executive Summary: (include fiscal and staffing impact narrative):

Since 2009, Social Services has leased office space from Penna Realty Property Management for our Adult Services Division at 16170 Main Street in Lower Lake. The new lease agreement is for 3 years beginning July 1, 2020 and ending June 30, 2023. The monthly cost is \$6,946.25 for approximately 7134 square feet of space. This equates to \$0.97 per square foot.

This lease agreement includes the same language as the existing lease, requiring that disputes or claims not settled through mediation shall be decided by binding arbitration. While we understand the County has concerns related to binding arbitration, we have had a favorable relationship with Penna Realty Property Management over the past 11 years and do not anticipate any problems.

If not budgeted, fill in the blanks below only:

Estimated Cost: \$83,355.00 Amount Budgeted: \$83,355 Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

- | | | | |
|--|--|--|--|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety | <input checked="" type="checkbox"/> Infrastructure | <input type="checkbox"/> Not applicable |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Disaster Recovery | <input checked="" type="checkbox"/> County Workforce | <input type="checkbox"/> Technology Upgrades |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake | <input type="checkbox"/> Revenue Generation |
| | | | <input type="checkbox"/> Cost Savings |

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?
How long has Agreement been in place?
When was purchase last rebid?
Reason for request to waive bid?

Recommended Action:

Approve 3 year Lease Agreement between County of Lake and Penna Realty Property Management for the property located at 16170 Main Street in Lower Lake, Units C, D, and G, in the amount of \$83,355 per fiscal year, from July 1, 2020 to June 30, 2023, and authorize the Chair to sign.

