



Legislation Text

File #: 20-653, Version: 1

Memorandum

Date: July 14, 2020

To: The Honorable Moke Simon, Chair, Lake County Board of Supervisors

From: Carol J. Huchingson, County Administrative Officer

Subject: Consideration of an Update on the County's COVID-19 Interim Policy for Working Remotely

Executive Summary: (include fiscal and staffing impact narrative):

As your Board will recall, on June 16, you acted to Adopt a Resolution Amending Resolution No. 2020-33, extending the County of Lake's COVID-19 Interim Policy for Working Remotely for an additional 90-day period, through September 20, 2020, unless earlier action is taken to repeal, replace or extend the policy. Department Heads had reported, at that time, 92 employees continued to juggle childcare issues due to the impacts of the COVID-19 crisis.

On the same date, your Board requested regular updates, to monitor the ongoing need of telework opportunities to mitigate workload impacts brought by COVID-19, and to confirm that disaster conditions justifying this policy remain present.

Department Heads continue to report teleworking employees are generally highly productive. Some positions have been able to work even more effectively, and one Department Head indicated billable time (i.e., time reimbursed by the State) has increased since the advent of remote work. Because there have been some great successes, Staff is presently working on a draft permanent policy for the consideration of your Board, to be presented at a later date following discussion by the Technology Governance Committee.

At this time, Staff recommends your Board maintain the availability of telework under the County's COVID-19 Interim Policy for Working Remotely. No action is needed to facilitate this.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

- | | | | |
|---|---|--|---|
| <input checked="" type="checkbox"/> Well-being of Residents | <input checked="" type="checkbox"/> Public Safety | <input type="checkbox"/> Infrastructure | <input type="checkbox"/> Not applicable |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Disaster Recovery | <input checked="" type="checkbox"/> County Workforce | <input checked="" type="checkbox"/> Technology Upgrades |
| <input type="checkbox"/> Community Collaboration | <input checked="" type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake | <input type="checkbox"/> Revenue Generation |
| | | | <input type="checkbox"/> Cost Savings |

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?

How long has Agreement been in place?

When was purchase last rebid?

Reason for request to waive bid?

Recommended Action: Report only.