



## Legislation Text

File #: 20-657, Version: 1

### Memorandum

**Date:** July 21, 2020

**To:** The Honorable Moke Simon, Chair, Lake County Board of Supervisors

**From:** Crystal Markytan, Director, Social Services

**Subject:** Approve Contract between County of Lake and North Coast Opportunities, Inc. for the Housing and Disability Advocacy Program, in the amount of \$167,162 from April 1, 2020 to June 30, 2021, and authorize the Chair to sign.

**Executive Summary:** (include fiscal and staffing impact narrative):

The Housing and Disability Advocacy Program (HDAP) targets individuals who are disabled or likely disabled and who are experiencing homelessness, giving highest priority to chronically homeless individuals or individuals who are homeless and rely most heavily on government funded services. Using the Housing First approach, HDAP aims to assist eligible individuals by finding and maintaining stabilized permanent housing while providing disability income advocacy services. This is a state funded program, which offers more housing opportunities for one of our community's most at risk populations. The Contractor will guide and assist participants through various disability income application processes, including Social Security, while ensuring participants remain housed throughout the determination process with the ultimate goal of obtaining permanent housing. The funding for this Contract requires a dollar-for-dollar match, meaning total program funds are \$334,324, with the majority of the match funds provided by the Contractor. Social Services issued a Request for Proposals (RFP) #20-06, which ran from February 3, 2020 to March 20, 2020. North Coast Opportunities, Inc. was the only entity to submit a proposal.

**If not budgeted, fill in the blanks below only:**

Estimated Cost: \$167,162 Amount Budgeted: \$167,162 Additional Requested: \_\_\_\_\_ Future Annual Cost: \_\_\_\_\_

**Consistency with Vision 2028 and/or Fiscal Crisis Management Plan** (check all that apply):

- |   |  |   |  |
|---|--|---|--|
| <input checked="" type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety               | <input type="checkbox"/> Infrastructure   | <input type="checkbox"/> Not applicable      |
| <input type="checkbox"/> Economic Development               | <input type="checkbox"/> Disaster Recovery           | <input type="checkbox"/> County Workforce | <input type="checkbox"/> Technology Upgrades |
| <input type="checkbox"/> Community Collaboration            | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake       | <input type="checkbox"/> Revenue Generation  |
|   |  |   | <input type="checkbox"/> Cost Savings        |

**If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:**

Which exemption is being requested?  
How long has Agreement been in place?  
When was purchase last rebid?  
Reason for request to waive bid?

**Recommended Action:**

Approve Contract between County of Lake and North Coast Opportunities, Inc. for the Housing and Disability Advocacy Program, in the amount of \$167,162 from April 1, 2020 to June 30, 2021, and authorize the Chair to sign.