



Legislation Text

File #: 20-700, Version: 1

Memorandum

Date: August 4, 2020

To: The Honorable Moke Simon, Chair, Lake County Board of Supervisors

From: Jonathan Armas, Animal Care and Control Director

Subject: Approve Budget Transfer for Budget Unit 2711 - Animal Medical Clinic from account 727.28-30 Special Services to 727.62.74 Capital Asset for new Capital Asset in the amount of \$5,396.93 to purchase an Animal Medical Clinic Autoclave and authorize the chair to sign.

Executive Summary: (include fiscal and staffing impact narrative):

In April 2019, the autoclave used by the Animal Medical Clinic to sterilize their equipment used for surgeries broke and needed to be replaced. If approved, the new autoclave will replace our old broken autoclave and the new Autoclave Midmark M11 will be added to the Animal Medical Clinic's fixed asset list.

If not budgeted, fill in the blanks below only:

Estimated Cost: \$5396.93 Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

- | | | | |
|--|--|---|--|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Infrastructure | <input type="checkbox"/> Not applicable |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Disaster Recovery | <input type="checkbox"/> County Workforce | <input type="checkbox"/> Technology Upgrades |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake | <input type="checkbox"/> Revenue Generation |
| | | | <input type="checkbox"/> Cost Savings |

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?
How long has Agreement been in place?
When was purchase last rebid?
Reason for request to waive bid?

Recommended Action: Approve Budget Transfer and new Capital Asset in the amount of \$5396.93 to purchase replacement autoclave for Animal Medical Clinic and authorize the Chair to sign.