



Legislation Text

File #: 20-718, Version: 1

Memorandum

Date: August 11, 2020

To: The Honorable Moke Simon, Chairman, Lake County Board of Supervisors

From: Brian L. Martin, Sheriff/Coroner

Subject: Approve long distance travel for Sgt. Ben Moore and Detective Nate Newton to attend Watchguard training in Allen, TX for the period September 13-September 18, 2020 at a cost not to exceed \$5,000.

Executive Summary: The Lake County Sheriff’s Department is requesting approval for Out of State travel to send Sgt. Ben Moore and Detective Nate Newton to Allen, TX to attend Watchguard training. Training dates are for the period September 14-September 17, 2020 with September 13 and September 18 being travel days.

Costs are estimated as follows: Costs not to exceed \$5,000
 Airfare: \$2,300 (prices will vary depending on booking)
 Lodging: \$1,500
 Rental car \$450
 Per Diem: \$350 (lunch provided during class)
 Airport parking: \$120

The Watchguard training is designed to provide training for Users, Hardware/Software/Advanced Administration, Trouble shooting, Vehicle Installation Certification, Teardown and Repair. This training provides knowledge about our camera devices/systems and will assist us to get a better knowledge on how to troubleshoot and repair our system.

Training will be funded through our Rural Sheriff’s fund 2206.

If not budgeted, fill in the blanks below only:

Estimated Cost: \$5,000 ___ Amount Budgeted: _____ Additional Requested: ___N/A___ Future Annual Cost: _____

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

- | | | | |
|--|--|---|--|
| <input type="checkbox"/> Well-being of Residents | <input checked="" type="checkbox"/> Public Safety | <input type="checkbox"/> Infrastructure | <input checked="" type="checkbox"/> Not applicable |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Disaster Recovery | <input type="checkbox"/> County Workforce | <input type="checkbox"/> Technology Upgrades |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake | <input type="checkbox"/> Revenue Generation |
| | | | <input type="checkbox"/> Cost Savings |

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?

How long has Agreement been in place?
When was purchase last rebid?
Reason for request to waive bid?

Recommended Action: The Sheriff's Department recommends approval for Out of State travel for Sgt. Ben Moore and Detective Nate Newton to attend Watchguard training in Allen, TX for the period September 13-September 18, 2020