



Legislation Text

File #: 20-755, Version: 1

Memorandum

Date: August 18, 2020

To: The Honorable Moke Simon, Chair, Lake County Board of Supervisors

From: Jan Coppinger, Special Districts Administrator

Subject: Adopt Resolution Approving the Addition on one .75 FTE Position of Construction Inspector for Budget Unit 8695, Special Districts

Executive Summary: (include fiscal and staffing impact narrative):

Special Districts is has received FEMA Hazard Mitigation Grant Program (HMGP) funding for a project to replace two redwood storage tanks in the Soda Bay Water System. We are preparing to begin the project and require an onsite inspector.

We had a construction inspector trained and certified in HCD Pipe Infusion two years ago and he worked as an extra help employee on both phases of the Anderson Springs Sewer Project. We had planned to bring him back as an extra help employee for the Soda Bay Tank Project but learned he is unable to work as an extra help employee again until 26 weeks has elapsed.

We would like to create this $\frac{3}{4}$ FTE position for the sole purpose of grant funded construction inspection. Currently, all future projects are grant funded and all will require an onsite inspector.

The salary will be grant funded and when the project is over, the employee will be laid off. Our hope is, that as future funding agreements are secured, he can be brought back and employed as needed. This will save us time and money as he will be well trained for the documentation required for the funding agreements and the needs of the district.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

- | | | | |
|--|--|---|--|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Infrastructure | <input type="checkbox"/> Not applicable |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Disaster Recovery | <input type="checkbox"/> County Workforce | <input type="checkbox"/> Technology Upgrades |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake | <input type="checkbox"/> Revenue Generation |
| | | | <input type="checkbox"/> Cost Savings |

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?

How long has Agreement been in place?

When was purchase last rebid?
Reason for request to waive bid?

Recommended Action:

Adopt resolution approving the addition of a $\frac{3}{4}$ FTE Position for Construction Inspector for budget unit 8695, Special Districts.