



## Legislation Text

File #: 20-764, Version: 1

### Memorandum

**Date:** August 11, 2020

**To:** The Honorable Moke Simon, Chair, Lake County Board of Supervisors

**From:** Carol J. Huchingson, County Administrative Officer

**Subject:** Approve Agreement with Humboldt State University Sponsored Programs Foundation for Equity Assessment and Cannabis Local Equity Program Plan in the amount of \$100,000

**Executive Summary:** (include fiscal and staffing impact narrative):

On April 21st, 2020, the Governor's Office of Business and Economic Development announced its intent to award a Type I Funding grant to Lake County to fund the development of a cannabis equity program. Staff issued Request for Proposals #20-18 to identify a consultant to conduct the cannabis equity assessment and create a local equity program plan for the County.

A consultant selection panel met in June to review the proposals submitted and selected the proposal from the California Center for Rural Policy at Humboldt State University (CCRP). The CCRP is ready to commence work on the equity assessment, which will then provide the necessary data to develop the local equity program.

The total grant amount is \$150,000. CCRP will complete their work for a maximum compensation amount of \$100,000 with the remaining grant funds available for staff time and/or additional consulting services.

Due to the pandemic, the State has not yet set an actual date to begin accepting Type II Funding requests, but it is anticipated to be in early 2021. The present goal includes completing the assessment and local equity plan necessary to submit this application when it becomes available. This plan will enable the County to secure the state funding needed to implement the program next year.

The proposed agreement is attached for your Board's consideration.

**If not budgeted, fill in the blanks below only:**

Estimated Cost: \_\_\_\_\_ Amount Budgeted: \_\_\_\_\_ Additional Requested: \_\_\_\_\_ Future Annual Cost: \_\_\_\_\_

**Consistency with Vision 2028 and/or Fiscal Crisis Management Plan** (check all that apply):

- |   |   |   |  |
|---|---|---|--|
| <input type="checkbox"/> Well-being of Residents            | <input type="checkbox"/> Public Safety                          | <input type="checkbox"/> Infrastructure   | <input type="checkbox"/> Not applicable      |
| <input checked="" type="checkbox"/> Economic Development    | <input type="checkbox"/> Disaster Recovery                      | <input type="checkbox"/> County Workforce | <input type="checkbox"/> Technology Upgrades |
| <input checked="" type="checkbox"/> Community Collaboration | <input checked="" type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake       | <input type="checkbox"/> Revenue Generation  |
|   |   |   | <input type="checkbox"/> Cost Savings        |

**If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:**

Which exemption is being requested?

How long has Agreement been in place?

When was purchase last rebid?

Reason for request to waive bid?

**Recommended Action: Approve Agreement with Humboldt State University Sponsored Programs Foundation for Equity Assessment and Cannabis Local Equity Program Plan in the amount of \$100,000**