



Legislation Text

File #: 20-715, Version: 1

Memorandum

Date: August 18, 2020

To: The Honorable Moke Simon, Chair, Lake County Board of Supervisors

From: Scott De Leon, Interim Community Development Director

Subject: Approve Abandoned Vehicle Towing and Disposal Contracts for the Following Service Vendors, (a) Jones Towing for an Annual Amount of \$30,000 not to Exceed \$30,000 Over a One Year Period, (b) Kelseyville Auto Salvage and Towing for an Annual Amount of \$10,000 not to Exceed \$10,000 Over a One Year Period and for a Term from August 19, 2020 to June 30, 2021 and Authorize Chair to Sign

Executive Summary: (include fiscal and staffing impact narrative):

The Community Development Department - Code Enforcement Division published a Request for Proposals (RFP) for **Abandoned Vehicle Towing and Disposal Services** on April 23, 2020 with a deadline to respond on May 21, 2020.

The County of Lake Community Development Department (CDD) - Code Enforcement Division manages the Abandoned Vehicle Abatement Program (AVA) on behalf of the County in the unincorporated areas. Lake County Abandoned Vehicle Abatement Service Authority was formed through a Joint Exercises of Powers Agreement executed in September 1, 1991. Both, the City of Lakeport and the City of Clearlake are Authority Committee Members. The AVA Program was suspended by the California State Controller's Office effective January 1, 2017 and reinstated April 1, 2019. The Authority was created to implement a county-wide AVA plan, financed by a one dollar surcharge on motor vehicle license fees. For a number of years, the County of Lake has contracted with tow companies to perform this tow service in the unincorporated areas. Due to the pending contract expiration dates, the County requested qualified contractors for these services.

The scope of work involves the towing and abatement contract services related to the removal and disposal of abandoned, wrecked, dismantled, or inoperative vehicles, boats or parts from private and public property and county roads and state highways throughout the unincorporated County of Lake, California.

The County received two (2) Proposals, both of which were found qualified and responsive.

The two (2) qualified service vendors include Jones Towing and Kelseyville Auto Salvage and Towing.

Staff recommends a contract term beginning August 19, 2020 through June 30, 2021 for the following contract amounts:

- A. Jones Towing - \$30,000 per year, for a total of one year not to exceed \$30,000
- B. Kelseyville Auto Salvage and Towing - \$10,000 per year, for a total of one year not to exceed \$10,000

These service vendors will perform vehicle towing and abatement in the County of Lake under the supervision of the Community Development Department - Code Enforcement Division.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

- | | | | |
|--|--|---|--|
| <input type="checkbox"/> Well-being of Residents | <input checked="" type="checkbox"/> Public Safety | <input type="checkbox"/> Infrastructure | <input type="checkbox"/> Not applicable |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Disaster Recovery | <input type="checkbox"/> County Workforce | <input type="checkbox"/> Technology Upgrades |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake | <input type="checkbox"/> Revenue Generation |
| | | | <input type="checkbox"/> Cost Savings |

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?
How long has Agreement been in place?
When was purchase last rebid?
Reason for request to waive bid?

Recommended Action:

Staff recommends approving Abandoned Vehicle Towing and Disposal contracts for the following service vendors, (a) Jones Towing for an annual amount of \$30,000 not to exceed \$30,000 over a one year period, (b) Kelseyville Auto Salvage and Towing for an annual amount of \$10,000 not to exceed \$10,000 over a one year period and for a term from August 19, 2020 to June 30, 2021 and authorize Chair to sign.