



Legislation Text

File #: 20-769, Version: 1

Memorandum

Date: August 11, 2020

To: The Honorable Moke Simon, Chair, Lake County Board of Supervisors

From: Carol J. Huchingson, County Administrative Officer

Subject: Approve additions to the COUNTY OF LAKE COVID-19 PUBLIC HEALTH EMERGENCY Return to Work - Worksite Protection Protocol, authorizing the County Administrative Officer or her designee to initiate the meet and confer process with labor groups.

Executive Summary: (include fiscal and staffing impact narrative):

As your Board recalls, when you first approved the COVID-19 Return to Work Protocol on May 19, 2020, you directed that it be reviewed no less frequently than every 30 days. Review and revisions have previously occurred on June 16, 2020, July 14, 2020 and July 21, 2020.

As you know, staff fully expected that the Protocol would be a living document and issues continue to arise leading to proposed revisions for the consideration of your Board.

The revisions recommended today primarily focus around employee exposure, testing and return to work from quarantine and most importantly, include insertion of a hyperlink to new state guidance, "COVID-19 Employer Playbook". While the guidance included in our Protocol is solid, the Playbook goes into considerably more detail and should be a great resource to our departments. In addition to this insertion, we have added guidance as to the need to coordinate with the County Administrative Office for a Press Release regarding any known positive, as has become commonplace for local businesses.

Attached for your review is a track change version of the document, a final version, and the Playbook since the hyperlink is not likely to work from a pdf file.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

- | | | | |
|---|---|--|--|
| <input checked="" type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Infrastructure | <input type="checkbox"/> Not applicable |
| <input type="checkbox"/> Economic Development | <input checked="" type="checkbox"/> Disaster Recovery | <input checked="" type="checkbox"/> County Workforce | <input type="checkbox"/> Technology Upgrades |
| <input type="checkbox"/> Community Collaboration | <input checked="" type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake | <input type="checkbox"/> Revenue Generation |
| | | | <input type="checkbox"/> Cost Savings |

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?

How long has Agreement been in place?
When was purchase last rebid?
Reason for request to waive bid?

Recommended Action: Approve additions to the COUNTY OF LAKE COVID-19 PUBLIC HEALTH EMERGENCY Return to Work - Worksite Protection Protocol, authorizing the County Administrative Officer or her designee to initiate the meet and confer process with labor groups.