File #: 20-803, **Version:** 1

Memorandum

Date: September 1, 2020

To: The Honorable Moke Simon, Chair, Lake County Board of Supervisors

From: Rob Howe, Chief Probation Officer

Subject: Approve Agreement between the County of Lake, Probation Department and Hilltop Recovery Services

Executive Summary: (include fiscal and staffing impact narrative):
Hilltop Recovery Services provides intensive residential alcohol and drug treatment services for Lake County residents. The Lake County Probation Department, Lake County Department of Social Services and Lake County Behavioral Health are all using, or have used, their services.

This Agreement with Hilltop Recovery has been in place since 2012. The Lake County Probation Department has a significant continuing need for Hilltop Recovery's services.

This Agreement does reflect an increase in Hilltop's daily rate from $100.00 to $130.00. Looking at our past Agreements, I believe this to be the first rate increase since 2015. Although the daily rate is increasing, our maximum of $50,000 in any single Fiscal Year remains the same and is currently budgeted.

Please consider this memorandum as my request to have the Board of Supervisors approve this Agreement and authorize the Chair to sign.

If not budgeted, fill in the blanks below only:
Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 and/or *Fiscal Crisis Management Plan* (check all that apply):　　　☐ Not applicable

☒ Well-being of Residents	☒ Public Safety	☐ Infrastructure	☐ *Technology Upgrades*
☒ Economic Development	☐ Disaster Recovery	☐ County Workforce	☐ *Revenue Generation*
☐ Community Collaboration	☐ Business Process Efficiency	☐ Clear Lake	☐ *Cost Savings*

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested? The unique nature of goods and services precludes competitive bidding.
How long has Agreement been in place? Since 2012
When was purchase last rebid?
Reason for request to waive bid?

Recommended Action:
Approve agreement between the County of Lake Probation Department and Hilltop Recovery Services and authorize the Chair to sign.