



Legislation Text

File #: 20-809, Version: 1

Memorandum

Date: September 1, 2020

To: The Honorable Moke Simon, Chair, Lake County Board of Supervisors

From: Crystal Markytan, Social Services Director

Subject: Approve Contract between County of Lake and Pacific Quest Investigations for Guardianship Investigation Services, in the amount of \$20,000 per fiscal year, from July 1, 2020 to June 30, 2023, and authorize the Chair to sign.

Executive Summary: (include fiscal and staffing impact narrative):

Social Services has contracted with Pacific Quest Investigations since 2017 to conduct court ordered Guardianship Investigations for Child Welfare Services (CWS) cases. The actual number of cases fluctuates with the specific needs of the permanency of the youth with whom LCDSS, CWS interacts. Historically the numbers of Guardianship cases had been an average of 10 per year, not including supplementary reports requested by the Court. The last two fiscal years have seen an increase in Guardianship as a potential permanency plan for Lake County youth, with 17 youth served in fiscal year 19-20. Investigators must meet specific qualifications in order to complete Guardianship Investigations, as listed in Rule of Court 10.777(a). The work, investigations and court reports, must be follow California Probate Code - PROB § 1513 and the investigation must be initiated by CWS pursuant to WIC 328 and WIC 329. Confidential Court reports are filed including a social history of the minor, and the proposed guardians, and all other pertinent information. In fiscal year 19/20, staff reached out to multiple vendors to request quotes for these services. No other entities responded or submitted quotes. Pacific Quest Investigations is a local vendor, who meets State criteria, that has provided quality services since 2017.

If not budgeted, fill in the blanks below only:

Estimated Cost: \$20,000 Amount Budgeted: \$20,000 Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

- | | | | |
|--|---|---|--|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Infrastructure | <input type="checkbox"/> Not applicable |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Disaster Recovery | <input type="checkbox"/> County Workforce | <input type="checkbox"/> Technology Upgrades |
| <input type="checkbox"/> Community Collaboration | <input checked="" type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake | <input type="checkbox"/> Revenue Generation |
| | | | <input type="checkbox"/> Cost Savings |

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?
How long has Agreement been in place?

When was purchase last rebid?
Reason for request to waive bid?

Recommended Action: Approve Contract between County of Lake and Pacific Quest Investigations for Guardianship Investigation Services, in the amount of \$20,000 per fiscal year, from July 1, 2020 to June 30, 2023, and authorize the Chair to sign.