



Legislation Text

File #: 20-824, Version: 1

Memorandum

Date: September 15, 2020

To: Lake County Sanitation District, Board of Directors

From: Jan Coppinger, Administrator

Subject: (Sitting as the Lake County Sanitation District, Board of Directors) Approve agreement with California Exterminators Alliance for herbicide/pesticide application in the amount of \$29,675 through June 30, 2021, and authorized the Chair to sign.

Executive Summary: Lake County Special Districts has a need to contract with an herbicide/pesticide applicator to maintain its many facilities throughout the District in a weed and pest free condition. The District annually solicits bids from qualified, licensed contractors to perform the work. On July 1, 2020 the District advertised for services to be provided for the CSAs we manage, Kelseyville County Water Works District #3 (KCWWD#3) and Lake County Sanitation District. Bids were due on July 24, 2020. Two bids were received and California Exterminators Alliance was the low bidder (bid tabulation attached). The bid was structured such that the award was based on the total price of services for all three entities, however due to the independent legal nature of the entities, three separate contracts are required. The contract amounts for the County of behalf of the CSAs and KCWWD#3 are within the signing authority of the Special Districts Administrator and have been executed at that level. The bid price for Lake County Sanitation District (LACOSAN) responsibility area is \$29,675.00 which exceeds the Administrator's signing authority and has been presented here for your consideration.

This is a reoccurring annual cost which is let for bid each fiscal year. As a reoccurring cost it has been budgeted for.

Minimal staff impact is required coordinating with the selected contractor

If not budgeted, fill in the blanks below only:

Estimated Cost: \$30,000 Amount Budgeted: \$30,000 Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

- | | | | |
|--|--|--|--|
| <input type="checkbox"/> Well-being of Residents | <input checked="" type="checkbox"/> Public Safety | <input checked="" type="checkbox"/> Infrastructure | <input type="checkbox"/> Not applicable |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Disaster Recovery | <input type="checkbox"/> County Workforce | <input type="checkbox"/> Technology Upgrades |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake | <input type="checkbox"/> Revenue Generation |
| | | | <input type="checkbox"/> Cost Savings |

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?
How long has Agreement been in place?
When was purchase last rebid?
Reason for request to waive bid?

Recommended Action: Approve agreement with California Exterminators Alliance for herbicide / pesticide

application in the amount of \$29,675 through June 30, 2021, and authorized the Chair to sign.