



Legislation Text

File #: 20-901, Version: 1

Memorandum

Date: September 22, 2020

To: The Honorable Moke Simon, Chair, Lake County Board of Supervisors

From: Carol J. Huchingson, County Administrative Officer

Subject: Approve Change to Board's Annual Meeting Calendar for 2020

Executive Summary: (include fiscal and staffing impact narrative):

Ordinarily, your Board does not meet during weeks containing holidays. One exception, the last two years, has been Thanksgiving week. During Thanksgiving week, your Board has met on the Tuesday preceding Thanksgiving, because alternatively, you have adjourned the following Tuesday to enable members to attend the annual CSAC conference which typically follows the week of Thanksgiving. Your 2020 calendar was originally set with this in mind.

However, in light of the pandemic, plans for the CSAC conference have been changed to November 12-19, 2020, the week preceding Thanksgiving, and the conference is now entirely virtual. As a result, staff recommends you change your annual meeting calendar to adjourn on November 24, 2020 (Thanksgiving week), and meet on December 1, 2020 (previously not calendared for the reasons explained above).

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

- | | | | |
|--|--|---|--|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Infrastructure | <input type="checkbox"/> Not applicable |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Disaster Recovery | <input type="checkbox"/> County Workforce | <input type="checkbox"/> Technology Upgrades |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake | <input type="checkbox"/> Revenue Generation |
| | | | <input type="checkbox"/> Cost Savings |

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?
How long has Agreement been in place?
When was purchase last rebid?
Reason for request to waive bid?

Recommended Action:

Approve change to Board's annual meeting calendar to adjourn on November 24, 2020 and meet on December 1, 2020.

