



Legislation Text

File #: 20-904, Version: 1

Memorandum

Date: September 29, 2020

To: The Honorable Moke, Chair, Lake County Board of Supervisors

From: Todd Metcalf, M.P.A.

Subject: Approve Paid Education and Training Leave for Crisis Supervisor Melissa Mathis

Executive Summary: Per the attached letter from Ms. Melissa Mathis, Crisis Supervisor, I am requesting Board approval to grant Ms. Mathis leave with pay per County personnel policy sections 1507 and 1508 (also attached). This specialized training is critical to the work and service delivery of the Department.

Ms. Mathis will be receiving an internship stipend (at 40 hours per week) of \$22.00 per hour. LCBHS will backfill the difference to bring her up to her current pay rate while she is in the program.

If not budgeted, fill in the blanks below only:

Estimated Cost: \$46,000.00 Amount Budgeted: \$46,000.00 Additional Requested: \$0 Future Annual Cost: TBD

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

- | | | | |
|--|--|--|--|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Infrastructure | <input type="checkbox"/> Not applicable |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Disaster Recovery | <input checked="" type="checkbox"/> County Workforce | <input type="checkbox"/> Technology Upgrades |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake | <input type="checkbox"/> Revenue Generation |
| | | | <input type="checkbox"/> Cost Savings |

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?
How long has Agreement been in place?
When was purchase last rebid?
Reason for request to waive bid?

Recommended Action: Approve Paid Education and Training Leave for Crisis Supervisor Melissa Mathis