



## Legislation Text

File #: 20-930, Version: 1

### Memorandum

**Date:** October 6, 2020

**To:** The Honorable Moke Simon, Chair of the Lake County Board of Supervisors

**From:** Maria Valadez, Registrar of Voters

**Subject:** Approve Budget Transfer and Second Amendment to the Verity Master Agreement between the County of Lake and Hart InterCivic, Inc. for the Purchase of Additional Voting Equipment, and authorize the Chair to sign.

**Executive Summary:** (include fiscal and staffing impact narrative):

On March 19, 2019, an Agreement with Hart InterCivic, Inc. was entered into which allowed the County to purchase the new Verity voting system and accessories. Executive Order N-64-20, issued by Governor Newsom on May 8, 2020, mandated all eligible voters be issued a vote-by-mail ballot. Given this is a Presidential Election, it is anticipated voter turnout may be higher than previous countywide elections. Additional scan stations are therefore needed to manage the increased workload and certify Election results by the deadline.

"Exhibit B," PDF page 6 of the attached Amended Agreement, details the additional equipment proposed for purchase. In preparation for the County Budget Cycle, staff had anticipated a cost no greater than \$52,000. The total is \$53,597.44, therefore a Budget Transfer of \$1,600 is attached, to cover the cost.

As your Board is aware, our office applied for State funding and has been allocated monies from the Secretary of State which require a dollar-for-dollar County match. The State will reimburse the County at a later date, based on claims submitted to the Secretary of State.

Staff respectfully requests your Board Approve the Budget Transfer and attached Agreement.

**If not budgeted, fill in the blanks below only:**

Estimated Cost: \$53,597.44 Amount Budgeted: \$52,000.00 Additional Requested: \$1,600 Future Annual Cost: N/A

**Consistency with Vision 2028 and/or Fiscal Crisis Management Plan** (check all that apply):

- |   |   |   |  |
|---|---|---|--|
| <input checked="" type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety                          | <input type="checkbox"/> Infrastructure   | <input type="checkbox"/> Not applicable                        |
| <input type="checkbox"/> Economic Development               | <input type="checkbox"/> Disaster Recovery                      | <input type="checkbox"/> County Workforce | <input checked="" type="checkbox"/> <i>Technology Upgrades</i> |
| <input type="checkbox"/> Community Collaboration            | <input checked="" type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake       | <input type="checkbox"/> <i>Revenue Generation</i>             |
|   |   |   | <input type="checkbox"/> <i>Cost Savings</i>                   |

**If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:**

Which exemption is being requested?

How long has Agreement been in place?  
When was purchase last rebid?  
Reason for request to waive bid?

**Recommended Action:**

Approve the Budget Transfer and Second Amendment to the Verity Master Agreement between the County of Lake and Hart InterCivic, Inc. for the purchase of additional voting equipment, and authorize the Chair to sign.

MEMOS/BOS.ADMIN// BOS Memo Template 2<sup>nd</sup> Amdmnt Hart InterCivic Inc. Master Agreement