



## Legislation Text

File #: 20-951, Version: 1

### Memorandum

**Date:** October 6, 2020

**To:** The Honorable Moke Simon, Chair, Lake County Board of Supervisors

**From:** Maria Valadez, Registrar of Voters

**Subject:** Approve Grant Agreement between the County of Lake (Grantee) and Center for Tech and Civic Life (CTCL), and authorize the Chair to sign.

**Executive Summary:** (include fiscal and staffing impact narrative):

The Center for Tech and Civic Life (CTCL) has awarded the County of Lake Registrar of Voters office a grant in the amount of \$45,619 for the purpose of planning and operating a safe and secure election administration in Lake County in 2020.

Prior to receiving these funds, the CTCL requires that the Grantee review and sign this agreement. These funds have been allocated for the purchase of Ballot drop boxes, Personal protective equipment (PPE) for staff, poll workers, or voters, Poll worker recruitment and/or training expenses, Polling place rentals and cleaning expense, Temporary staffing, Vote-by-mail voting equipment or supplies, and Election Administration equipment.

Staff respectfully requests your Board Approve the attached Agreement.

**If not budgeted, fill in the blanks below only:**

Estimated Cost: \_\_\_\_\_ Amount Budgeted: \_\_\_\_\_ Additional Requested: \_\_\_\_\_ Future Annual Cost: \_\_\_\_\_

**Consistency with Vision 2028 and/or Fiscal Crisis Management Plan** (check all that apply):

- |  |  |   |  |
|--|--|---|--|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety               | <input type="checkbox"/> Infrastructure   | <input type="checkbox"/> Not applicable      |
| <input type="checkbox"/> Economic Development    | <input type="checkbox"/> Disaster Recovery           | <input type="checkbox"/> County Workforce | <input type="checkbox"/> Technology Upgrades |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake       | <input type="checkbox"/> Revenue Generation  |
|  |  |   | <input type="checkbox"/> Cost Savings        |

**If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:**

Which exemption is being requested?  
How long has Agreement been in place?  
When was purchase last rebid?  
Reason for request to waive bid?

**Recommended Action:**

**Approve Grant Agreement between the County of Lake (Grantee) and Center for Tech and Civic Life (CTCL), and authorize the Chair to sign**

