



Legislation Text

File #: 20-1071, Version: 1

Memorandum

Date: December 1, 2020

To: The Honorable Moke Simon, Chairman, Lake County Board of Supervisors

From: Brian L. Martin, Sheriff/Coroner

Subject: (a) Approve the purchase of three livescan fingerprinting machines with DataWorks Plus and year two maintenance agreements in the amount of \$52,111 and (b) authorize the Sheriff or his designee to sign the purchase order.

Executive Summary: On July 16, 2020, the Lake County Sheriff's Department issued a RFP (Request for Proposal) for LiveScan equipment for use at the Lake County Jail, Alternate Work Program and Clearlake Police Department. The RFP was sent to five (5) vendors and posted on both the County and Sheriff websites. Three responses were received from the following vendors:

DataWorks Plus, NEC and Idemia.

A Consultant Selection Board was formed to review each of the proposals. Participants included Lt. Jason Findley, Retired Correctional Officer Terry Norton, Correctional Sergeant Jared Bussard, IT Director Shane French, CPD Lt. Tim Hobbs, Probation Officer Mikala Knoll and Sheriff/Coroner Administrative Manager Mary Beth Strong. The bid opening was completed on October 7, 2020 and included both an in person and Zoom meeting. After discussion amongst the committee members, a unanimous decision was made to enter into contract negotiations with DataWorks Plus. DataWorks Plus was the low bidder.

The purchase of this equipment is budgeted in the Sheriff/DNA budget 2213.

If not budgeted, fill in the blanks below only:

Estimated Cost: 52,111__ Amount Budgeted: _150,000__ Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

- | | | | |
|--|--|---|---|
| <input type="checkbox"/> Well-being of Residents | <input checked="" type="checkbox"/> Public Safety | <input type="checkbox"/> Infrastructure | <input checked="" type="checkbox"/> Not applicable |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Disaster Recovery | <input type="checkbox"/> County Workforce | <input checked="" type="checkbox"/> Technology Upgrades |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake | <input type="checkbox"/> Revenue Generation |
| | | | <input type="checkbox"/> Cost Savings |

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?
How long has Agreement been in place?
When was purchase last rebid?
Reason for request to waive bid?

Recommended Action: (a) Approve the purchase of three livescan fingerprinting machines with DataWorks Plus and year two maintenance agreements in the amount of \$52,111 and (b) authorize the Sheriff or his designee to sign the purchase order.